

**PLANNING AND ZONING COMMISSION
REGULAR MEETING
TUESDAY, APRIL 11, 2017
3:00 PM
MINUTES**

The Grove Planning and Zoning Commission met in regular session on Tuesday, April 11, 2017 at 3:00 PM with Vice-Chairman, Judith Read presiding. Members present were Josh McElhaney, Ben Hampton and Steve Ward. Member Dave Claggett was absent. Also present was Assistant City Manager, Debbie Bottoroff; Building Inspector / Code Enforcement Officer, Calvin Igney and City Clerk, Bonnie Buzzard.

Ward made the motion to approve the minutes of the previous meeting. Seconded by McElhaney. AYE: McElhaney, Hampton, Ward and Read. NAY: None. Motion carried.

Read opened the floor for discussion regarding the Site Plan Application submitted by Satuski, Inc. dba Grove Dental Associates to construct a new dental office adjacent to their existing dental office located at 2209 S Main, Grove, OK. Property Owner, Jamie Perryman addressed the Board to report that approximately 2-3 years ago his company came before the Board for consideration of rezoning of this property and was approved at that time, and is now ready to start construction. Perryman reported that they are proposing to construct a new facility consisting of approximately 10,000 square feet with natural stone and vintage wood exterior. Perryman noted that the contractor, Crossland Construction anticipates 8-9 month for project completion. Perryman added that the current facility will remain on site, and after some minor remodel work they may market it as rental. Igney reported that he has reviewed the plans, and suggested some minor changes. Igney added that this project meets all of the set-back requirements. Perryman entertained questions, comments and concerns from the Board and Staff. Hampton made the motion to approve the Site Plan Application as presented and discussed. Seconded by McElhaney. AYE: McElhaney, Hampton, Ward and Read. NAY: None. Motion carried.

STAFF REPORTS:

Bottoroff reminded the Board that the City is currently advertising for letters of application to fulfill the two vacancies.

Igney updated the Board on the following ongoing projects:

- Residential Building / Remodel permits
- Garden Walk & Savannah Park – splash pads construction
- Dilapidated structures
- Tall grass complaints

TRUSTEES REPORT:

McElhaney reported that this is his last P&Z Meeting because he will be taking his seat on the City Council. McElhaney expressed thanks to his current Board members and Staff for all their support and assistance they have offered to him during his tenure on the Board.

Read wished all a Happy Easter, and reported on the upcoming Dog Show this Thursday, Friday and Saturday.

At 3:14 PM McElhaney made the motion to adjourn. Seconded by Ward. AYE: McElhaney, Hampton, Ward and Read. NAY: None. Motion carried.