

**PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
TUESDAY, JUNE 13, 2017  
3:00 PM  
MINUTES**

The Grove Planning and Zoning Commission met in regular session on Tuesday, June 13, 2017 at 3:00 PM with Vice-Chairman Judith Read presiding. Members present were Richard Cannon, Veda Howard, Ben Hampton and Steve Ward. Also present was Assistant City Manager, Debbie Bottoroff; Code Enforcement Officer / Building Inspector, Calvin Igney and City Clerk, Bonnie Buzzard.

**APPOINTMENT OF OFFICERS:**

Chairman – Ward nominated Judith Read. Hampton seconded the nomination. Nomination ceased. AYE: Cannon, Howard, Hampton, Ward and Read. NAY: None. Nomination carried.

Vice-Chairman – Hampton nominated Steve Ward. Howard seconded the nomination. Nomination ceased. AYE: Cannon, Howard, Hampton, Ward and Read. NAY: None. Nomination carried.

Ward made the motion to approve the minutes from the previous meeting. Seconded by Hampton. AYE: Cannon, Howard, Hampton, Ward and Read. NAY: None. Motion carried.

**STAFF REPORTS:**

Bottoroff welcomed new members Richard Cannon and Veda Howard to the Board.

Bottoroff reported that the Staff has received a letter of request from Mark Dudley dba Do-Right Automotive located at 600 W 39<sup>th</sup> Street to allow for a new off-premise sign along Highway 59 for commercial businesses located on West 39<sup>th</sup> Street. Bottoroff added that it will be placed on the upcoming P&Z agenda for possible consideration.

Igney updated the Board on the following ongoing projects:

- Grove School Performing Arts Center
- Society Awards
- Orizon add-on / remodel project
- Grove Dental new construction
- Dilapidated Structures project(s)
- Residential Building / Remodel permits
- Tall grass complaints

**TRUSTEES REPORT:**

Read expressed her appreciation to the Board for their support in nominating her as Chairman to the Board.

At 3:16 PM Ward made the motion to adjourn. Seconded by Hampton. AYE: Cannon, Howard, Hampton, Ward and Read. NAY: None. Motion carried.