

**PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
TUESDAY, SEPTEMBER 11, 2018  
3:00 P.M.  
MINUTES**

The Planning and Zoning Commission met in regular session on Tuesday, September 11, 2018 at 3:00 PM with Chairman Steve Ward presiding. Members present were Richard Cannon and Art Kopp. Members Jamie Perryman and Judith Read was absent. Also present was Assistant City Manager, Debbie Bottoroff; Code Enforcement/Building Inspector, Calvin Igney and City Clerk, Bonnie Buzzard.

Kopp made the motion to approve the minutes from the August 14, 2018 meeting. Seconded by Cannon. AYE: Cannon, Kopp and Ward. NAY: None. Motion carried.

Ward opened the floor for discussion with respect to a Resolution amending Chapter 3 Permitted Use Table of the City of Grove Zoning Ordinances by adding Medical Marijuana Dispensaries as a permitted use in C-3 Highway Commercial and Commercial Recreation District and Medical Marijuana Growing Facilities for personal use as a permitted use in all zoning districts that permit residential use. Bottoroff reported that during their last meeting, the City Council passed an Ordinance permitting the use of Medical Marijuana in C-3 zoning, and approved Medical Marijuana growing facility for personal use as a permitted use in the licensee's primary residence. Kopp questioned the legality of the City approving the passage of Marijuana as it is a control substance. Bottoroff indicated that the passage of marijuana is a state law, and by the passage of Ordinance the City Council basically placed firm regulations and restrictions on the permitted use of marijuana in various uses the city limits. Bottoroff entertained questions, comments and concerns from the Board. Cannon made the motion to approve the Resolution amending the Permitted Use Table as presented and discussed. Seconded by Ward. AYE: Cannon, Kopp and Ward. NAY: None. Motion carried.

Ward opened the floor for discussion with respect to a Resolution recommending amending Chapter 5, Particularly 5-3 Specifications for Off-Street Parking Section 4 – Surfacing and Striping of the City of Grove Zoning Ordinances to comply with City Code. Bottoroff reported that the current Zoning Ordinance have minimal regulations regarding driveways accessing off-street parking, and what is described in the ordinance does not comply with City code. The purpose for the proposed Resolution is to recommend the Zoning Ordinance to be amended to comply with the City Code. Kopp made the motion to approve the Resolution pertaining to Off-Street Parking. Seconded by Cannon. AYE: Cannon, Kopp and Ward. NAY: None. Motion carried.

Ward then opened the floor for discussion with respect to a Resolution amending Chapter 5, Section 5-12.J Miscellaneous Uses – Swimming Pools of the City of Grove Zoning Ordinances to comply with the City Code. Bottoroff reported that the current Zoning Ordinance have minimal regulations regarding swimming pools that are difficult to interpret and enforce. Cannon made the motion to approve the Resolution amending the swimming pool regulations as presented and discussed. Seconded by Kopp. AYE: Cannon, Kopp and Ward. NAY: None. Motion carried.

**STAFF REPORT:**

Bottoroff reported that Kopp and Perryman terms are due to expire at the end of the month. The Staff has advertise for letters of applications. Bottoroff mentioned that if each members is interested on staying on the Board to submit their letter to her.

Igney updated the Board on the following ongoing projects:

- Currently have 12 new residential homes permits opened for the month
- 6 Commercial remodeling project ongoing
  - One being Walmart Super Center which adding 24 feet of stand up coolers for their beer/wine display
- Continual work on businesses on getting them to enclose their trash receptacles.
- Continual remodel / demolition permits

At 3:40 PM Kopp made the motion to adjourn. Seconded by Cannon AYE: Cannon, Kopp and Ward. NAY: None. Motion carried.