

**PLANNING AND ZONING COMMISSION
REGULAR MEETING
TUESDAY, MARCH 9, 2021
3:00 P.M.
MINUTES**

The Grove Planning and Zoning Commission met in regular session on Tuesday, March 9, 2021 at 3:00 PM with Chairman, Steve Ward presiding. Members presiding were Richard Cannon, Art Kopp, Raymond Jones and Peggy Steed. Also present was Assistant City Manager, Debbie Bottoroff; Building Inspector, Calvin Igney and City Clerk, Bonnie Buzzard.

Cannon made the motion to approve the minutes from the January 12, 2021 meeting. Seconded by Kopp. AYE: Cannon, Kopp, Jones, Steed and Ward. NAY: None. Motion carried.

Ward opened the floor for discussion with respect to a presentation by Doug Moore, IBTS, of the final draft of the City of Grove Comprehensive Plan update. Doug Moore with IBTS (Institute for Building Technology & Safety) addressed the floor to report that this is the final draft package before the P&Z Board. The visions will help direct concerned efforts involving both public and private partnerships to shape and mold the City of Grove as the community progresses into the future. Moore then outlined the details that was previously presentation before the Board in earlier meeting(s). Moore reported that this phase of the process would need to consider a Resolution upon recommendation to the Mayor and City Council, and that he anticipates the final adoption of this project to be before the City Council April 2021. Moore then entertained questions, comment and concerns from the Board with no public comments heard.

Ward opened the floor for consideration of a Resolution to:

- a. Announce a thirty (30) day public review and comment period of the Final Draft of the City of Grove Comprehensive Plan.
- b. Schedule a Public Hearing for April 13, 2021 to receive comments regarding the Final Draft of the City of Grove Comprehensive Plan.

Kopp made the motion to approve the Resolution as presented and discussed. Seconded by Steed. AYE: Cannon, Kopp, Jones, Steed and Ward. NAY: None. Motion carried.

STAFF REPORT:

Bottoroff reported that the Board will entertained a Public Hearing at their April 13th meeting on another Special Use Permit for a Vacation Rental Home along Marina Drive.

Igney reported to the Board that the contractors are continually busy playing catch-up from the recent weather delays, and that he is seeing a lot permit applications for residential generators.

At 3:56 PM Kopp made the motion to adjourn. Seconded by Steed. AYE: Cannon, Kopp, Jones, Steed and Ward. NAY: None. Motion carried.