

**PLANNING AND ZONING COMMISSION  
SPECIAL MEETING  
WEDNESDAY, AUGUST 3, 2016  
11:00 AM**

The Grove Planning and Zoning Commission met in special session on Wednesday, August 03, 2016 at 11:00 AM with Chairman, Dave Claggett presiding. Member present were Josh McElhaney, Judith Read, Ben Hampton and Steve Ward. Also present was Assistant City Manager, Debbie Bottoroff; Building Inspector / Code Enforcement Officer, Calvin Igney and City Clerk, Bonnie Buzzard.

Claggett opened the floor for discussion with respect to a site plan application submitted by Sam Robinson dba Sterco Management to construct a barber shop and hair salon at 149 ½ E 3<sup>rd</sup> Street, Grove, OK. Property owner Sam Robinson addressed the Board and Staff to report that he is proposing to construct a 64' x 34' structure to house a barber shop in one unit and a possible hair salon in the other unit. Robinson added that this would facility would be constructed as follows:

- Concrete floors
- 2 x 16 walls
- Stucco siding
- Wood truss
- Total electric units
- Metal roof
- Wainscot rock framing along the front
- 2 handicap parking spaces per unit w/ramps
- w/5" curb in the front

Robinson mentioned that he has been coordinating this project with the Building Inspector to assure that he is complying with all regulations. Bottoroff reported that upon visiting with the City of Grove 911 Coordinator – Jeff Shepherd this project would be addressed off of Mill Street and that the actual physical address for this project would be 204 S. Mill Street – Suite # 101 & 102. Bottoroff added that Robinson has met all of the requirements to include (but not required) constructing a 2 hour fire wall between the two units. Robinson entertained questions, comments and concerns from the Board and Staff. Robinson expressed his appreciation to the Board for their willingness to call this special meeting on his behalf. McElhaney made the motion to approve the site plan as presented and discussed by Robinson. Seconded by Hampton. AYE: McElhaney, Read, Hampton, Ward and Claggett. NAY: None. Motion carried.

At 11:12 PM McElhaney made the motion to adjourn. Seconded by Read. AYE: McElhaney, Read, Hampton, Ward and Claggett. NAY: None. Motion carried.